

Pavement maintenance safety planning checklist

Use this checklist for the actual service, product, site and jurisdiction. Leave missing evidence unresolved until the responsible person confirms it. Record the decision and its source before proceeding.

Business job date and responsible person

- ☐ Identify the actual tasks, people, vehicles and site hazards.
- ☐ Review current SDS, product instructions and matching equipment manuals.
- ☐ Choose controls for traffic, heat, chemicals, burns, dust, lifting and noise as applicable.
- ☐ Check required training, personal protective equipment and emergency arrangements.
- ☐ Inspect equipment and stop work on defects requiring qualified repair.
- ☐ Plan traffic separation, customer access and communication.
- ☐ Brief the crew on changed conditions and stop-work responsibility.
- ☐ Retain the assessment, incident records and corrective actions under applicable rules.

Unresolved items evidence and next action

Decision owner and follow up date

Sources and record notes

Author NPMCA. Worksheet version 1.0; guide record as of 2026-10-11. Technical limits and prices must come from the exact current product instructions, official rule or dated written quote.

OSHA small business resources: <https://www.osha.gov/smallbusiness>

OSHA hazard communication: <https://www.osha.gov/hazcom>

Guide: <https://www.npmca.org/start/safety-osh>