

Licensing and local permit verification checklist

Use this checklist for the actual service, product, site and jurisdiction. Leave missing evidence unresolved until the responsible person confirms it. Record the decision and its source before proceeding.

Business job date and responsible person

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- ☐ Describe each task separately: sealing, crack treatment, striping, sweeping or paving.
 - ☐ Identify state contractor and consumer authorities and the actual job jurisdiction.
 - ☐ Ask whether the exact scope, customer type or contract value changes licensing.
 - ☐ Check city and county permits, business registration and zoning.
 - ☐ Check product restrictions, runoff, storage, transport and disposal rules.
 - ☐ Retain the official source URL, checked date and written scope answer.
 - ☐ Verify insurance, bonds, employer and tax registrations where required.
 - ☐ Track renewals and unresolved requirements before quoting.

Unresolved items evidence and next action

Decision owner and follow up date

Sources and record notes

Author NPMCA. Worksheet version 1.0; guide record as of 2026-10-11. Technical limits and prices must come from the exact current product instructions, official rule or dated written quote.

SBA licenses and permits: <https://www.sba.gov/business-guide/launch-your-business/apply-licenses-permits>

Guide: <https://www.npmca.org/start/licensing-permits>