

Equipment and startup budget checklist

Use this checklist for the actual service, product, site and jurisdiction. Leave missing evidence unresolved until the responsible person confirms it. Record the decision and its source before proceeding.

Business job date and responsible person

- ☐ Choose side hustle, full-time solo or crew and identify the selected service.
- ☐ List equipment and accessories required to perform that service safely.
- ☐ Separate existing usable assets from new cash purchases.
- ☐ Compare equivalent new, used, rental and subcontract configurations.
- ☐ Retain each quote, date, geography, freight, tax and included items.
- ☐ Add training, licensing, insurance, storage, launch costs and recurring expenses.
- ☐ Plan working capital using actual expected payment and collection dates.
- ☐ Leave unsupported ranges blank and resolve missing quotes before a purchase decision.

Unresolved items evidence and next action

Decision owner and follow up date

Sources and record notes

Author NPMCA. Worksheet version 1.0; guide record as of 2026-10-11. Technical limits and prices must come from the exact current product instructions, official rule or dated written quote.

SBA startup costs: <https://www.sba.gov/business-guide/plan-your-business/calculate-your-startup-costs>

Guide: <https://www.npmca.org/start/equipment-startup-budget>